

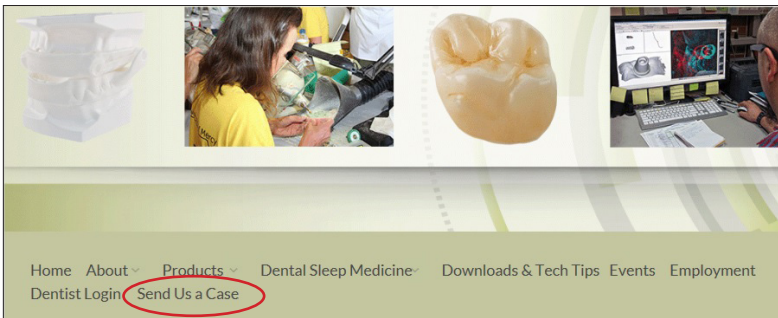


We've made shipping a case to us faster and easier. Now you can print a free UPS label and schedule a UPS pickup right from your computer. **It is as easy as Click. Print. Ship.**

**If you have not received a username and password, call us at 800-332-3341.**

# Click

Go to our website at [www.DPSDental.com](http://www.DPSDental.com) and **Click Send Us a Case**. Scroll down and **Click Send Case UPS** and enter your username and password. **Click Login**. In order to print a label, please turn off your pop up blocker for this site.



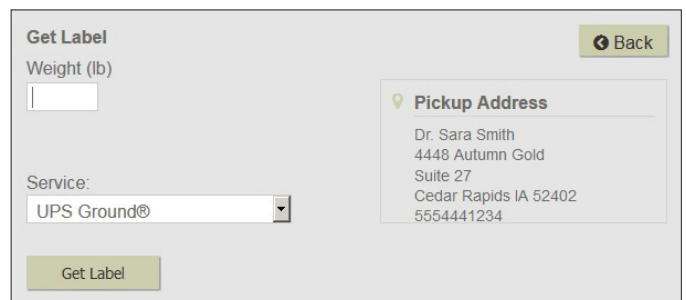
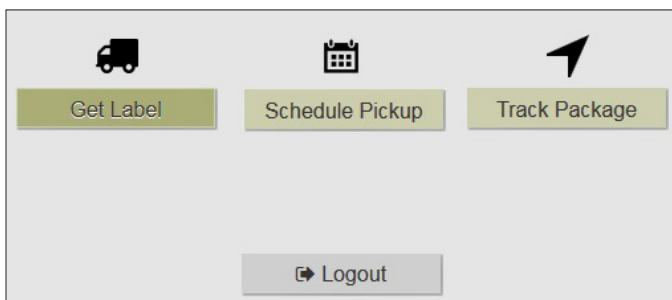
## Complimentary Ground UPS Shipping

For dental offices outside our pickup and delivery area, we offer free Ground UPS to and from the lab. For your convenience, you can print pre-paid UPS labels and request a pickup using the button below. Call us at 800-332-3341 to set up a username and password.

**SEND CASE UPS**

# Print

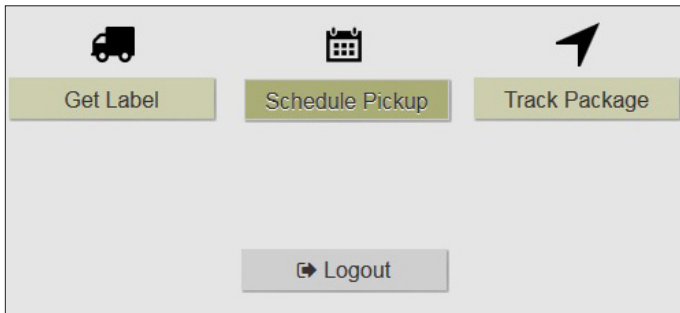
**Click Get Label**. Enter the weight of the package (we recommend 1lb for impressions, 2lbs for models, and 3lbs for articulators) and **Click Get Label**. The label will pop up in a new window. If the label does not show up, check that your pop up blocker is off. **Click Print**. Attach your label to the top of your case.



**DENTAL PROSTHETIC SERVICES**  
 1900 51st Street NE  
 Cedar Rapids, Iowa 52402  
 800-332-3341  
[www.DPSdental.com](http://www.DPSdental.com)

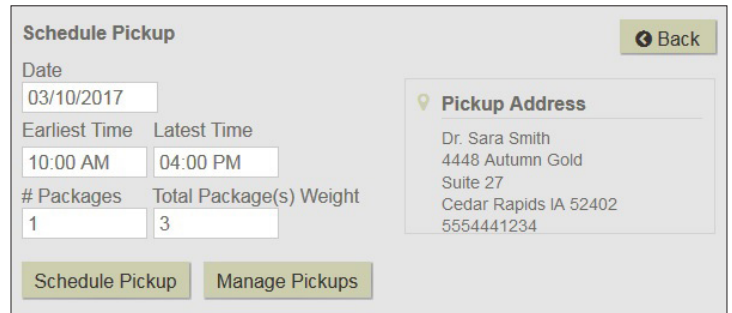
# Ship

To request a UPS pickup, **Click Schedule Pickup**. Insert the day you would like the pickup and the earliest and latest pickup times. Insert the number of packages and the total weight. **Click Schedule Pickup**.



Get Label   Schedule Pickup   Track Package

Logout



Schedule Pickup Back

Date: 03/10/2017

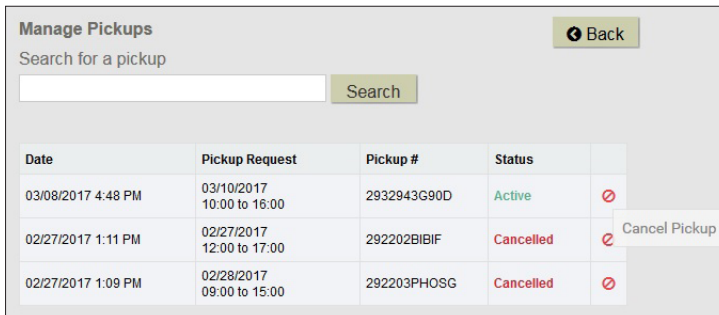
Earliest Time: 10:00 AM   Latest Time: 04:00 PM

# Packages: 1   Total Package(s) Weight: 3

**Pickup Address**  
Dr. Sara Smith  
4448 Autumn Gold  
Suite 27  
Cedar Rapids IA 52402  
5554441234

Schedule Pickup   Manage Pickups

To Cancel a Pickup. **Click Schedule Pickup**. **Click Manage Pickups**. **Click the void button** to cancel a pickup.



Manage Pickups Back

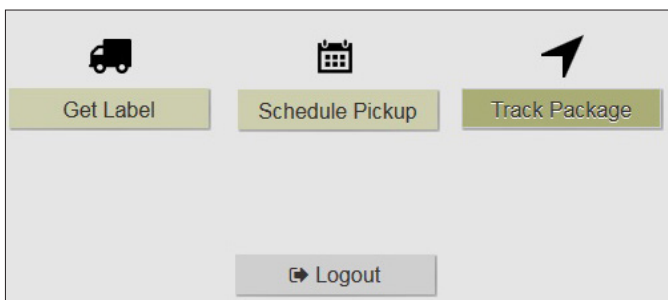
Search for a pickup

Search

Date	Pickup Request	Pickup #	Status	
03/08/2017 4:48 PM	03/10/2017 10:00 to 16:00	2932943G90D	Active	
02/27/2017 1:11 PM	02/27/2017 12:00 to 17:00	292202BIBIF	Cancelled	Cancel Pickup
02/27/2017 1:09 PM	02/28/2017 09:00 to 15:00	292203PHOSG	Cancelled	

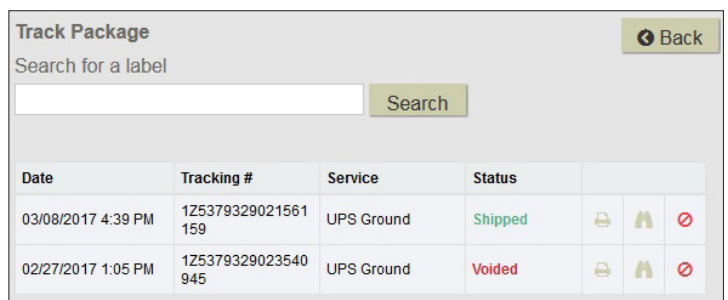
# Track

To Track a Package. **Click Track Package**. All of your labels will be shown on this screen. **Click the binocular button** to track your package. To reprint a label, **Click the printer button**. To void a label, **Click the void button**.



Get Label   Schedule Pickup   Track Package

Logout



Track Package Back

Search for a label

Search

Date	Tracking #	Service	Status			
03/08/2017 4:39 PM	1Z5379329021561 159	UPS Ground	Shipped			
02/27/2017 1:05 PM	1Z5379329023540 945	UPS Ground	Voided			



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